

VIRTUAL TRAINING GUIDE

using Microsoft Teams

- **This is a virtual training program (done online)**
- **It helps if you have a good internet connection. If you get disconnected, just join back in**
- **To join this course, go to www.talentpod.com.my/protonsa4 and click on the “Join Virtual Training” button**
- **Sit in a quiet room, if possible**
- **For better sound quality, use earphones or headphones**

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requirements of the course

You can access your training portal at www.talentpod.com.my/protonsa4 and ensure that you

- **Complete the Pre-Training Assessment before you join the course**
- **Join the course on time and complete all tasks given**
- **Stay on the course for the entire training hours as your attendance will be taken**
- **Complete the Post Training Assessment and Training Evaluation after you complete the course**